

Privacy Policy Statement

What This Privacy Policy Covers

This policy covers how Helen Arts & Heritage Center (HAHC) treats personal information that HAHC collects and receives in connection with its public website. Personal information is information about you that is personally identifiable like your name, address, e-mail address, or phone number, and that is not otherwise publicly available.

Information Collection and Use

HAHC may collect personal information when you visit HAHC's public website.

HAHC automatically receives and records information on our server logs from your browser, including your IP address, HAHC cookie information, and the page you request.

Information Sharing and Disclosure

HAHC does not rent, sell, or share personal information about you with other people or nonaffiliated companies except when we have your permission, or under the following circumstances:

1. When we respond to subpoenas, court orders, or legal process, or to establish or exercise our legal rights or defend against legal claims; or
2. When we believe it is necessary to share information in order to investigate, prevent, or take action regarding illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, violations of HAHC's terms of use, confidentiality pledge and standards or as otherwise required by law.

Cookies

HAHC may set and access cookies on your computer.

Cookies are files or pieces of information that may be stored in your computer's hard drive when you visit a website. This file or piece of information allows a user to move quickly and easily around our website and is used to identify returning users. We also use a cookie to track a user's sessions. We use this information to find out what site features are most popular so we can develop our website and content in light of our analysis of people's usage.

The use of cookies is an industry standard and done on most websites.

We do not, however, use cookies to retrieve involuntary information about your computer.

Accordingly, if you would prefer, you can set up your browser to refuse cookies or to alert you to their presence and thereby allow you to remove them from your computer.

Confidentiality and Security

We limit access to personal information about you to staff who we believe reasonably need to come into contact with that information to provide services to you or in order to do their jobs.

We take all reasonable precautions to keep your personal information secure and we have put in place physical, electronic, and procedural safeguards that comply with federal regulations to protect personal information about you.

Links to other Websites

The HAHC public website contains links to other websites; however, we are not responsible for the privacy practices or the content of such websites and do not make any representation as to the existence, sufficiency, accuracy or completeness of their websites or privacy policies.

Changes to this Privacy Policy

Due to changes in legislation and best practice or enhancements to functionality and content on HAHC's public Website, HAHC may update this privacy policy. We will notify you about significant changes in the way we treat personal information by sending a notice to the primary e-mail address or by placing a prominent notice on our public Website and accordingly you should check here from time to time.

Questions and Suggestions

If you have questions or suggestions, please contact us at Helen Arts & Heritage Center. Attention: Privacy Officer, PO Box 390, Helen, GA 30545.